



Young-Williams Animal Center



CITY OF KNOXVILLE

Application for Permit to Operate a Commercial Pet Facility

Including, but not necessarily limited to:

- Commercial Kennels
- Commercial Boarding Facilities
- Pet Dealers
- Pet Shops

State of Tennessee

County of Knox

<p>For Staff Use:</p> <p>Permit No.: _____</p> <p>\$25.00 Fee Submitted:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>

Date Approved: _____

Date of Expiration: _____

Date Fee Received: _____

I hereby make application for a permit to operate a commercial pet facility under the provisions of City Animals Ordinance Chapter 5, Article I, Chapter 5-27 and base my application upon answers to the following questions:

1) Business Name: _____

Business Address: _____ Zip: _____

Business Phone: _____ E-mail: _____

Operator's Name: _____

2) Please specify the type of commercial pet facility:

3) What type of building will the facility operate in?

- Dwelling
- Mobile Unit
- Separate Building Adjacent to a Dwelling
- Store/Commercial Space
- Other (please indicate) _____

4) Type of Entity

- Sole Proprietorship
- Partnership
- Corporation
- Other (please indicate) _____

5) Owner's Name: _____

Owner's Address: _____

City: _____ State: _____ Zip: _____

Owner's Telephone: _____ E-mail: _____

If business operates as a partnership, list names and addresses for all partners. If business operates as a corporation, list names and addresses of all officers and state of incorporation. (use back of sheet or separate sheet)

6) Have you or any of the parties listed above ever operated a commercial pet facility?

- Yes No

If yes, list below the location, date, and type of facility operated:

Location	Date	Type of Facility
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

7) Veterinarian Information (*REQUIRED*):

Name: _____

Office Address: _____ Zip Code: _____

Phone: _____ Email: _____

8) Prior applications for permits or licenses:

Has any owner, partner, or corporate officer of this business ever:

Been denied any type of license by the City of Knoxville? **Yes** **No**

Had any type of license revoked in the City of Knoxville? **Yes** **No**

Been charged with a violation of any animal law or code? **Yes** **No**

If the answer to any of the preceding questions is Yes, please explain below using a separate sheet of paper if necessary.

9) What types of animals will be sold/boarded/bred?

10) Approximately how many animals will be at the facility at any given time? _____

11) List below the times of operation for each day of the week:

Sunday _____

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Saturday _____

The permittee should understand that a commercial pet facility may only operate in an area if that facility is in independent compliance with all relevant zoning and health codes. The permittee should also be aware that the board may request an inspection of the facility by animal services prior to issuing a permit.

Terms and Conditions

Read the following terms of the application for a commercial pet facility permit and, after carefully reading, understanding, and considering the following, sign and date signifying your accord and agreement with those terms.

Pursuant to Knoxville City Code Ordinance 5-29:

Every person operating a pet shop shall post a notice clearly visible from the ground level adjacent to the store, containing the names, addresses and telephone numbers of persons to be notified during any hour of the day or night by an animal services or police officer acting under the authority of section 5-6. Every kennel, boarding facility, pet shop and pet dealer shall post a permit issued by the board acknowledging that the facility meets the minimum required standards for housing animals.

Additionally, I affirm that:

I understand that, should my application be accepted, I am being granted a privilege, not a right. I acquire no vested interest in continuing to operate commercial pet facility within the City of Knoxville beyond the stated terms of this permit. I understand that neither the City of Knoxville nor any of its instrumentalities, agents, or employees makes any representations as to continued rights to operate within the City of Knoxville or to extend the duration of the permit or grant additional operation permits in the future. I absolve the City of Knoxville of all liability flowing from any damage or harm that I or another granted authority under this permit might cause, by negligence or otherwise, in the enjoyment of the privileges granted therein. I assert that I have read and understand the relevant provisions of the City Animals Ordinances in Chapter 5 of the City of Knoxville Code and agree to comply with all relevant provisions of those ordinances governing the operation of the commercial pet facility in question and understand the criminal and civil consequences of violating those ordinances. I further understand that, in the event of a public health emergency, I agree to immediate compliance with directions of public health officials and agree to allow those officials to enter, seize control, and/or close my operations if a situation threatening the public health develops or is discovered.

Applicant Signature _____ Date: _____

Signature of Witnessing Officer _____ Badge/ID: _____

By providing a telephone number and submitting this form, you are consenting to be contacted by SMS text message. Message & data rates may apply. Message frequency may vary. You may read our privacy policy at <https://www.young-williams.org/privacy/>. Reply Help for more information. You can reply STOP to opt-out of further messaging.

Please remit this form along with the \$25.00 application fee (make checks payable to Young-Williams Animal Center) **to the following address:**

Young-Williams Animal Center
ATTN: Animal Services Admin - Permits
3201 Division Street
Knoxville, TN 37919

If you have questions relating to this application, please contact Young-Williams Animal Services by emailing animalservices@young-williams.org or call (865) 407-2229.

To Be Completed By Young-Williams Animal Services:

Inspection Performed? **Yes** **No**

Date of Inspection: _____

Permit Approved? **Yes** **No**

Animal Services Officer Signature _____

Date: _____ Badge/ID: _____

Notes: _____



Young-Williams Animal Center



CITY OF KNOXVILLE

Supplemental Application for Permit to Keep or Display Animals in Show Windows for More Than Six (6) Hours Per Day

File this application with the application for a commercial pet facility permit if the animals in the facility will be displayed to the public or kept in a show window for more than six hours daily

State of Tennessee

County of Knox

For Staff Use:
Permit No.: _____
\$25.00 Fee Submitted:
<input type="checkbox"/> Yes <input type="checkbox"/> No

Date Approved: _____

Date of Expiration: _____

Date Fee Received: _____

I hereby make application for a permit to operate keep animals in show windows for more than six hours daily under the provisions of City Animals Ordinance Chapter 5, Article I, Section 5-26 and base my application upon answers to the following questions:

1) Business Name: _____

Business Address: _____ Zip: _____

Business Phone: _____ E-mail: _____

Operator's Name: _____

2) Owner's Name: _____

Owner's Address: _____

City: _____ State: _____ Zip: _____

Owner's Telephone: _____ E-mail: _____

3) Veterinarian Information (*REQUIRED*):

Name: _____

Office Address: _____ Zip Code: _____

Phone: _____ Email: _____

In addition to agreeing to the terms and conditions of the permit for a commercial animal facility, as part of my use and enjoyment of that permit, I hereby make application to display animals for more than six hours daily in show windows and agree to the following:

Pursuant to Knoxville City Code Ordinance 5-26:

It shall be unlawful for any person in the city to exhibit, keep or display animals in any manner without shading the animals from the sun and providing adequate food, water and ventilation for their use.

I further understand that my facility and show windows may be inspected both prior to and after the prospective issuance of this permit to ensure my compliance with the preceding and all other relevant provisions contained in the City of Knoxville Code.

Applicant Signature _____ **Date:** _____

Signature of Witnessing Officer _____ **Badge/ID:** _____

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To Be Completed By Young-Williams Animal Services:

Inspection Performed? **Yes** **No**

Date of Inspection: _____

Permit Approved? **Yes** **No**

Animal Services Officer Signature _____

Date: _____ Badge/ID: _____

Notes: _____
